

1. Personal Information	
Name:	
Presentation Date:	
Email Address:	
Cell Phone Number:	
Web Site URL:	

2a. PC Information	
I will be providing my own PC	
<input type="checkbox"/>	Yes - Please answer questions in section 2b.
<input type="checkbox"/>	No - Please provide a Windows PC with PowerPoint for my use (Skip section 2b.)

My presentation has audio... I need to tie the PC Audio output into the PA system	
<input type="checkbox"/>	Yes
<input type="checkbox"/>	No

Internet Access:	
<input type="checkbox"/>	I do not require internet access for this presentation
<input type="checkbox"/>	I DO require internet access and will utilize the public wireless internet provided by the Dallas Public Library. I acknowledge that the availability and performance of this network is beyond the control of the Dallas Genealogical Society.
<input type="checkbox"/>	I DO require internet access and will provide my own wireless hotspot or similar capability.

2b. If you are providing your own PC	
My PC will interface with an analog VGA High Density DB-9 connector (shown below)	
<input type="checkbox"/>	Yes
<input type="checkbox"/>	No



3. Microphone Preference	
Please indicate your microphone preference:	
<input type="checkbox"/>	Standard wired fixed microphone
<input type="checkbox"/>	Wireless lapel microphone

4. Handout Materials	
Please indicate your willingness to make handouts available to participants	
<input type="checkbox"/>	I have handouts and will make them available to be placed on the DGS web site prior to the meeting
<input type="checkbox"/>	I will provide a URL where participants can obtain the handouts prior to the meeting
<input type="checkbox"/>	I will provide paper handouts at the meeting (Note: The DGS will make up to 50 copies of (6 page max) for you.
<input type="checkbox"/>	I do not have a handout or I am not willing to make them available for inclusion on the DGS web site

5. Honorarium	
Please indicate your desires for the \$50 honorarium	
<input type="checkbox"/>	Make Check Payable to:
<input type="checkbox"/>	Please keep the honorarium and use it to benefit the the goals of the Dallas Genealogical Society

6. DGS Emergency Contact - Day of the Event	
Name:	
Email Address:	
Cell Phone Number:	